

# CORNSAY PARISH COUNCIL

At a meeting of Cornsay Parish Council held on Monday, 5<sup>th</sup> September, 2016, at 7.00pm, in Hamsteels Community Centre, Western Avenue, Esh Winning.

**Present:** Councillor B Armstrong (in the Chair)  
and Councillors J Armstrong, K Duggan, L McKendrick, R Makepeace and D Robb

## **59. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

## **60. DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATIONS**

There were no declarations of interest or requests for dispensations

## **61. HAMSTEELS COMMUNITY CENTRE – CAPITAL WORKS**

The Chairman reported that works on the new building were substantially complete. The architect had attended site and drawn up a snagging list which the contractors were currently attending to.

The Capital Advisor from the Lottery had visited the site and was extremely pleased with the finished building. The remaining Lottery funding had now been paid to the Council which formed the retention monies which were due to the contractor.

The Clerk advised that he had spoken to a neighbouring resident who had concerns that the landscaping scheme, particularly the hedge to the rear of the building, affected access over Council land to their property, such access having been granted by the Council in 1997. While the hedge had been staggered to allow access, it transpired that it would still restrict access.

**Resolved:** (i) *That the report be noted.*

(ii) *That Makepeace Landscapes be requested to relocate an appropriate area of the hedge and any other planting as necessary in order that it did not restrict access to the neighbour's property.*

## **62. HAMSTEELS COMMUNITY CENTRE - CLEANING**

The Community Centre was owned by the Council and leased to the Hamsteels Community Hall Association at a peppercorn rent. It had been suggested that the Council consider providing a cleaner to maintain the building in order to assist the Association and its volunteers and to maintain the building in line with funding requirements.

The Clerk advised that if the Council wished to employ a cleaner, the Recruitment Policy would need to be followed. The Council's employees were employed on Local Government terms and conditions and an estimated cost was calculated based on 5 hours per week.

As an alternative, it was suggested that cleaning of the building could be provided through a contract with a suitable cleaning company, rather than employ direct. This would mean that cover would be provided in the case of holidays or sickness.

**Resolved:** *That the Clerk obtain costs from appropriate companies prior to the matter being discussed at the next meeting of the Council.*

## **63. HAMSTEELS COMMUNITY CENTRE – OFFICIAL OPENING**

The Chairman advised that the Chairman of Durham County Council and the Right Worshipful the Mayor of Durham, Councillor Eddie Bell, had kindly agreed to perform the official opening of the new building on Saturday, 8<sup>th</sup> October, 2016.

The 5 County Councillors for the area had each agreed to contribute £100.00 from their Members' Initiative Funds to contribute £500.00 towards the cost of the opening.

Arrangements for activities for the day and the provision of a buffet lunch were discussed, as was the list of people to whom formal invitations were to be sent. This included funders, partners and individuals who had provided assistance during the project. Local residents would be invited by way of posters, social media and word of mouth.

The Clerk advised that a plaque would be required to mark the official opening. Wording was discussed and agreed and it was suggested that the plaque be obtained in the same style and design as other signage throughout the building.

**Resolved:** (i) *That the official opening be held on Saturday, 8<sup>th</sup> October, 2016 from 11.00am to 3.00pm.*

(ii) *That the Chairman and Clerk be delegated authority to spend the £500.00 as necessary in consultation with other Members.*

(iii) *That a plaque be obtained from the Traditional Builders Hardware Company to mark the occasion of the official opening of the new building.*

#### **64. ACCOUNTS FOR PAYMENT**

##### (a) Accounts paid

The Clerk reported on the following accounts which had fallen due and been paid over the summer recess in consultation with the Chairman and other Members.

- (i) £1,200.00 to Durham County Council in respect of HR support provided during the recruitment process for the Marketing & Development Officers.
- (ii) £1,152.00 to WJM Quigley Ltd in respect of storage and transport costs for community centre furniture and equipment.
- (iii) £100.00 to Red Hot Oven Cleaning services for a deep clean of the gas cooker prior to its reconnection to the gas supply.
- (iv) £1,257.60 to Authentic Blinds in respect of blinds for the new community centre.
- (v) £60,000.00 to WJM Quigley Ltd in respect of part payment of Valuation No. 9 (with the balance to follow once received from the Lottery).

##### (b) Accounts for payment

- (i) £97.13 to replenish the petty cash to £100.00.
- (ii) Artis Consulting in respect of quantity surveyor services.
- (iii) £209.99 to the Clerk in respect of reimbursement for the cost of a printer purchased for use of the Marketing & Development Officers.
- (iv) £102.89 to the Clerk in respect of reimbursement for payment made to TalkTalk in respect of the telephone line in the community centre.

##### (c) Accounts expected for payment/authorised expenditure

- (i) Purchase of noticeboards/whiteboards for community centre.
- (ii) Purchase of plaque for official opening.
- (iii) Various expenditure in respect of the official opening event.
- (iv) Expenditure on various items of furniture (as identified in the funding application to the County Durham Community Foundation) subject to funding being received.

#### **65. CORNSAY VILLAGE GREEN – GROUNDS MAINTENANCE**

Councillor Robb advised that there were some areas of the village green which required tidying, particularly around the edges of the green.

**Resolved:** *That Makepeace Landscapes be requested to undertake the necessary works.*

**66. PLANNING APPLICATIONS**

|        |                            |  |
|--------|----------------------------|--|
| S Peel | Greenfield Farm<br>Cornsay | Retention of already constructed sun house<br>and raised deck. |
|--------|----------------------------|--|

**Resolved:** *That no objections be raised.*

**67. FLY TIPPING CAMERAS**

The Council had previously agreed to contribute towards the cost of 2 flytipping cameras alongside the other parish councils in the Mid Durham AAP area, the cameras to be operated by Durham County Council.

The cost per Council was £128.00 each. Subsequently, one parish council had decided not to be involved in the scheme. The cost for the remaining Council's had therefore increased by £14.22.

**Resolved:** *That the Council wishes to continue in the scheme and contribute the additional £14.22 as required.*

The Meeting closed at 8.05 pm

Signed as a correct record:

|                   |            |
|-------------------|------------|
| Chairperson ..... | Date ..... |
| Clerk .....       | Date ..... |

